

**NSIP Accessibility Conformance Report  
Revised Section 508 Edition  
(Based on VPAT® Version 2.5)**

**Name of Product/Version**

TimeTrack™

**Report Date**

2/24/2025

**Product Description**

TimeTrack® is a cloud-based calendar system designed for school principals. It is a part of the SAM Process, a daily professional development system proven by research to increase leader effectiveness.

**Contact Information**

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**Notes**

**Evaluation Methods Used**

The W3C Website Accessibility Conformance Evaluation Methodology (WCAG-EM) was followed for conducting the accessibility audit. The testing included manual accessibility testing, automated accessibility tools, and testing with assistive technology across multiple platforms and browsers.

The following applications were used as part of the audit to identify potential accessibility issues:

- Desktop browsers: Chrome (NVDA)
- Assistive technologies: NVDA, CCA (Color Contrast Analyzer)

## Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
<a href="#">Web Content Accessibility Guidelines 2.0</a>	Level A (Yes) Level AA (Yes) Level AAA (Yes)
<a href="#">Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018</a>	(Yes)

## Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criteria.
- **Does Not Support:** The majority of product functionality does not meet the criteria.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

## WCAG 2.0 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

## **Tested Pages**

- View Main TimeTrack
- Navigate to a specific Day
- Navigate to a specific Week
- Navigate to a specific Month
- View Profile Sheet
- View Event
- Add an Event
- Delete an Event
- Individual/Group Setup
- User Access
- Add a Recurring Event
- Delete a Recurring Event

**Table 1: Success Criteria, Level A**

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>1.1.1 Non-text Content</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	All non-text content that is presented to the user has a text alternative that serves the equivalent purpose
<p><b><u>1.2.1 Audio-only and Video-only (Prerecorded)</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no prerecorded video or prerecorded audio only, on the tested pages.
<p><b><u>1.2.2 Captions (Prerecorded)</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no synchronized media in the tested pages, therefore no captions.
<p><b><u>1.2.3 Audio Description or Media Alternative (Prerecorded)</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no synchronized media in the tested pages, therefore no audio description required.
<p><b><u>1.3.1 Info and Relationships</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>1.3.2 Meaningful Sequence</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	When the sequence in which content is presented affects its meaning, a correct reading sequence can be programmatically determined.
<p><b><u>1.3.3 Sensory Characteristics</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Content does not rely on sensory characteristics of components such as shape, color, size, visual location, orientation or sound for understanding and operating content.
<p><b><u>1.4.1 Use of Color</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Color is not used as the only visual means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.
<p><b><u>1.4.2 Audio Control</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no prerecorded audio that plays automatically in the tested pages.
<p><b><u>2.1.1 Keyboard</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Does not support	No functionality of the content is operable through a keyboard interface.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>2.1.2 No Keyboard Trap</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	Keyboard focus cannot be moved to a component of the page using a keyboard interface
<p><b><u>2.2.1 Timing Adjustable</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no time limit set by the content across the pages tested.
<p><b><u>2.2.2 Pause, Stop, Hide</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There is no moving, blinking, or scrolling content across the pages tested.
<p><b><u>2.3.1 Three Flashes or Below Threshold</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	There is no flashing content across the pages tested.
<p><b><u>2.4.1 Bypass Blocks</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software) – Does not apply to non-web software</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs) – Does not apply to non-web docs</li> </ul>	Not Applicable	There are no blocks of content that are repeated across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>2.4.2 Page Titled</u></b> (Level A)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Web pages have titles that describe topic or purpose.
<p><b><u>2.4.3 Focus Order</u></b> (Level A)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Focusable components receive focus in an order that preserves meaning and operability.
<p><b><u>2.4.4 Link Purpose (In Context)</u></b> (Level A)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	The purpose of each link can be determined from the link text alone or from the link text together with its programmatically determined link context.
<p><b><u>3.1.1 Language of Page</u></b> (Level A)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Default human language of pages is supported across the pages tested.
<p><b><u>3.2.1 On Focus</u></b> (Level A)</p> <p>Also applies to:</p> <p>Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	No user interface components initiate changes of context across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>3.2.2 On Input</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	In most cases, when a user inputs information or interacts with a control, it does not result in a substantial change to the page that could disorient the user or the user is informed ahead of time.
<p><b><u>3.3.1 Error Identification</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Input errors are detected and described across the pages tested.
<p><b><u>3.3.2 Labels or Instructions</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Labels or instructions on content are provided when required across the pages tested.
<p><b><u>4.1.1 Parsing</u></b> (Level A)</p> <p>Also applies to: WCAG 2.0 – Always answer ‘Supports’ Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	For WCAG 2.0 and the 508 standards, the September 2023 errata update indicates this criterion is always supported. See the <a href="#">WCAG 2.0 Editorial Errata</a> .
<p><b><u>4.1.2 Name, Role, Value</u></b> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role can be programmatically determined



**Table 2: Success Criteria, Level AA**

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>1.2.4 Captions (Live)</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There were no captions or synchronized media across the pages tested.
<p><b><u>1.2.5 Audio Description (Prerecorded)</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There was no prerecorded video content across the pages tested.
<p><b><u>1.4.3 Contrast (Minimum)</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Partially Supports	While TimeTrack does not meet these requirements in its default state, it does conform to any assistive adjustments made by the user to their system (Dark mode, High-Contrast, etc...)
<p><b><u>1.4.4 Resize text</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Most text can be resized without assistive technology up to 200 percent without loss of content or functionality throughout the pages tested
<p><b><u>1.4.5 Images of Text</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Images of text are not used incorrectly across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>2.4.5 Multiple Ways</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software) – Does not apply to non-web software</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs) – Does not apply to non-web docs</li> </ul>	Supports	There are multiple ways to locate pages across the pages tested.
<p><b><u>2.4.6 Headings and Labels</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Headings and labels for form and interactive controls are informative.
<p><b><u>2.4.7 Focus Visible</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Focus is visible and well-supported across the pages tested.
<p><b><u>3.1.2 Language of Parts</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	The human language of each passage or phrase in the content can be programmatically determined across the pages tested.
<p><b><u>3.2.3 Consistent Navigation</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software) – Does not apply to non-web software</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs) – Does not apply to non-web docs</li> </ul>	Supports	Navigational mechanisms that are repeated on multiple Web pages within a set of Web pages occur in the same relative order across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>3.2.4 Consistent Identification</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software) – Does not apply to non-web software</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs) – Does not apply to non-web docs</li> </ul>	Supports	Components that have the same functionality within a set of Web pages are identified consistently across the pages tested.
<p><b><u>3.3.3 Error Suggestion</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Supports	Error suggestion is implemented across the pages tested.
<p><b><u>3.3.4 Error Prevention (Legal, Financial, Data)</u></b> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> <li>• 501 (Web)(Software)</li> <li>• 504.2 (Authoring Tool)</li> <li>• 602.3 (Support Docs)</li> </ul>	Not Applicable	There were no legal commitments or financial transactions across the pages tested.

**Table 3: Success Criteria, Level AAA**

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p><b><u>1.2.6 Sign Language (Prerecorded)</u></b> (Level AAA)</p> <p>Revised Section 508 – Does not apply</p>	Not Applicable	There is no prerecorded sign language across the pages tested.
<p><b><u>1.2.7 Extended Audio Description (Prerecorded)</u></b> (Level AAA)</p> <p>Revised Section 508 – Does not apply</p>	Not Applicable	There is no prerecorded extended audio description across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<a href="#">1.2.8 Media Alternative (Prerecorded)</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There is no prerecorded media across the pages tested.
<a href="#">1.2.9 Audio-only (Live)</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There is no recorded audio across the pages tested.
<a href="#">1.4.6 Contrast (Enhanced)</a> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	While TimeTrack does not meet these requirements in its default state, it does conform to any assistive adjustments made by the user to their system (Dark mode, High-Contrast, etc...)
<a href="#">1.4.7 Low or No Background Audio</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There is no audio across the pages tested.
<a href="#">1.4.8 Visual Presentation</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.
<a href="#">1.4.9 Images of Text (No Exception)</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There are no images of text across the pages tested.
<a href="#">2.1.3 Keyboard (No Exception)</a> (Level AAA) Revised Section 508 – Does not apply	Does Not Support	No functionality of the content is operable through a keyboard interface.
<a href="#">2.2.3 No Timing</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There is no time limit set by the content across the pages tested.
<a href="#">2.2.4 Interruptions</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	There are no interruptions created by the content across the pages tested.
<a href="#">2.2.5 Re-authenticating</a> (Level AAA) Revised Section 508 – Does not apply	Supports	When an authenticated session expires, the user can continue the activity without loss of data after re-authenticating.
<a href="#">2.3.2 Three Flashes</a> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	No content flashes across the pages tested.

Criteria	Conformance Level	Remarks and Explanations
<a href="#">2.4.8 Location</a> (Level AAA) Revised Section 508 – Does not apply	Supports	Information about the user's location within a set of Web pages is available.
<a href="#">2.4.9 Link Purpose (Link Only)</a> (Level AAA) Revised Section 508 – Does not apply	Supports	A mechanism is available to allow the purpose of each link to be identified from link text alone, except where the purpose of the link would be ambiguous to users in general.
<a href="#">2.4.10 Section Headings</a> (Level AAA) Revised Section 508 – Does not apply	Supports	Section headings are used to organize the content.
<a href="#">3.1.3 Unusual Words</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.
<a href="#">3.1.4 Abbreviations</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.
<a href="#">3.1.5 Reading Level</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.
<a href="#">3.1.6 Pronunciation</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.
<a href="#">3.2.5 Change on Request</a> (Level AAA) Revised Section 508 – Does not apply	Supports	Changes of context are initiated only by user request
<a href="#">3.3.5 Help</a> (Level AAA) Revised Section 508 – Does not apply	Supports	Context-sensitive help is available.
<a href="#">3.3.6 Error Prevention (All)</a> (Level AAA) Revised Section 508 – Does not apply	Not Evaluated	The product has not been evaluated against the criteria.

## Revised Section 508 Report

### Chapter 3: [Functional Performance Criteria \(FPC\)](#)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Web: Partially Supports	Web: Where a visual mode of operation is provided, TimeTrack may be manipulated

Criteria	Conformance Level	Remarks and Explanations
302.2 With Limited Vision	Web: Supports	Web: Where a visual mode of operation is provided, ICT shall provide at least one mode of operation that enables users to make use of limited vision.
302.3 Without Perception of Color	Web: Supports	Where a visual mode of operation is provided, ICT shall provide at least one visual mode of operation that does not require user perception of color.
302.4 Without Hearing	Web: Supports	Web: The functions of the product are usable without hearing.
302.5 With Limited Hearing	Web: Supports	Web: The functions of the product are usable without hearing
302.6 Without Speech	Web: Supports (Not Applicable)	Web: The product does not require the use of speech.
302.7 With Limited Manipulation	Web: Partially Supports	Web: Users with limited manipulation who use speech recognition or switch control software will not have difficulty navigating to most of the controls.
302.8 With Limited Reach and Strength	Web: Supports (Not Applicable)	Web: The product does not provide a manual mode of operation.

Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Web: Partially Supports	Web: The product is functional for users with limited language, cognitive, and learning abilities. Users with cognitive disabilities have varying needs for features that allow them to adapt content and work with assistive technology. The product provides labelling for most controls.

**Chapter 4: [Hardware](#)**

Notes: Not applicable. The product is not a hardware product.

**Chapter 5: [Software](#)**

Notes: The product has not been evaluated against the criteria.

**Chapter 6: [Support Documentation and Services](#)**

Notes: The product has not been evaluated against the criteria.